

# Dr. Margaret E. Bacon Visual Artist Speaker Series

## School of Arts & Humanities - Request for Funding Form

Department:

Date:

Requested By:

Specific Project Date(s) - Requests for Fall due April 1; Requests for Spring due November 1.

PLEASE NOTE: Requests for funding must be received prior to the deadline for consideration. Requests received after the deadline will NOT be considered for the following semester.

Budget Summary

Honorarium

Travel

Supplies

Publicity

Meals

Lodging

Postage

Other

**TOTAL**

Please attach a description of the expenses in addition to providing figures above.

Brief Project Summary (Attach supporting documentation as necessary):

Amount of Request:

Amount being funded through Bacon:

Is project contingent upon this funding?

Other Funding Sources?

Home Chair's Priority Rating

Rationale for Priority Rating

\_\_\_\_\_  
Project Organizer's Signature

For office use only:

Funding source(s) \_\_\_\_\_

\_\_\_\_\_  
Home Chair's Signature

Account names/#s \_\_\_\_\_

\_\_\_\_\_  
Partnering Chair's Signature

\_\_\_\_\_  
Partnering Chair's Signature

\_\_\_\_\_  
Dean's Signature

Xc: Chair; Dean; Dept. Secretary; Project Partners; SAH Budget (5 copies total)

Form created by:  
T. Deane  
Feb. 2015